



Smart Nation

Staff Training & Development

Phone: 1300 307 908

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Email: enquiry@smartnation.com.au



Diploma of Management - Fact Sheet

This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and couple an informed perspective of the specific work requirements with their managerial approaches.

The BSB51107 Diploma of Management requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work and/or the work of a team.

BSB51107

Total number of units = 8

- 5 core units from the core units listed below plus
- 3 elective units
- The 3 elective units may be selected from the core or elective units listed below, the BSB07 Business Services Training Package or any other currently endorsed national Training Package. If not listed below, 1 unit may be selected from either a Certificate IV or Advanced Diploma qualification.

Core Units

Customer Service

BSBCUS501A Manage quality customer service

Financial Management

BSBFIM501A Manage budgets and financial plans

Information Management

BSBINM501A Manage an information or knowledge management system

Learning and Development

BSBLED501A Develop a workplace learning environment

Management

BSBMGT502B Manage people performance

BSBMGT515A Manage operational plan

BSBMGT516A Facilitate continuous improvement

Occupational Health and Safety

BSBOHS509A Ensure a safe workplace



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Project Management
BSBPMG510A Manage projects

Risk Management
BSBRSK501A Manage risk

Workplace Effectiveness
BSBWOR501A Manage personal work priorities and professional development
BSBWOR502A Ensure team effectiveness

Elective Units

Compliance
BSBCOM503B Develop processes for the management of breaches in compliance requirements

Franchising
BSBFRA502B Manage a franchise operation

Human Resource Management
BSBHRM402A Recruit, select and induct staff
BSBHRM503A Manage performance management systems
BSBHRM504A Manage workforce planning

Intellectual Property
BSBIPR501A Manage intellectual property to protect and grow business

Sustainability
BSBSUS501A Develop workplace policy and procedures for sustainability

Workplace Relations
BSBWRK509A Manage industrial relations

Contact us to find out more on 1300 307 908 or paddy@smartnation.com.au

Ask for Paddy Warfield



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